



**ISI** Independent  
Schools  
Inspectorate

**REGULATORY COMPLIANCE INSPECTION**

**THE URSULINE PREPARATORY SCHOOL, ILFORD**

**JUNE 2017**



## SCHOOL'S DETAILS

|  |  |    |                |     |
|--|--|----|----------------|-----|
| <b>School College</b>                    | The Ursuline Preparatory School, Ilford  |    |                |     |
| <b>DfE Number</b>                        | 317/6062   |    |                |     |
| <b>Registered charity number</b>         | 1130196  |    |                |     |
| <b>Address</b>                           | 2-4 Coventry Road<br>Ilford<br>Essex<br>IG1 4QR  |    |                |     |
| <b>Telephone number</b>                  | 020 8518 4050  |    |                |     |
| <b>Email address</b>                     | urspsi@urspsi.org.uk   |    |                |     |
| <b>Headteacher</b>                       | Mrs Victoria McNaughton  |    |                |     |
| <b>Chair of governors</b>                | Mr Peter Nicholson   |    |                |     |
| <b>Age range</b>                         | 3 to 11  |    |                |     |
| <b>Number of pupils on roll</b>          | 154  |    |                |     |
|  | <b>Boys</b>  | 69 | <b>Girls</b>   | 85  |
|  | <b>EYFS</b>  | 40 | <b>Juniors</b> | 114 |
| <b>Pupils' ability</b>                   | The school's own assessment indicates that the ability of pupils on entry is broadly average.  |    |                |     |
| <b>Pupils' needs</b>                     | No pupil requires support for special educational needs and/or disabilities (SEND). No pupil has a statement of special educational needs or an education, health and care (EHC) plan. Forty-five pupils have English as an additional language (EAL), with one receiving support. |    |                |     |
| <b>History of the school</b>             | The school opened on its present site in 1996 as a feeder school for Ursuline High School, which is now part of the maintained sector. Originally it was all girls but became fully co-educational in 2011.  |    |                |     |
| <b>Ownership and governing structure</b> | The school became a limited company in 2008. At the time of the inspection it was in the process of separating from the trusteeship of the Ursuline Sisters. A board of governors administers the school.  |    |                |     |

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|---------------------------------|--|
| <b>School structure</b>         | The school consists of three departments: Early Years Foundation Stage (EYFS) for pupils aged 3 to 5 years, Infants for pupils aged 5 to 7, and Juniors for pupils aged 7 to 11. |
| <b>Other useful information</b> | The school is Roman Catholic and occupies a single site in Ilford.<br>The school does not cater for boarders.  |
| <b>Inspection dates</b>         | 14 to 15 June 2017   |

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## PREFACE

The registration authority for independent schools is the Department for Education (DfE), which directs inspection according to a specified frequency or at any time where the DfE has particular concerns about a school. The Independent Schools Inspectorate (ISI) is the body approved by the Secretary of State for the purpose of inspecting schools which are, or whose heads are, in membership of the associations which form the Independent Schools Council (ISC) and reporting on the extent to which they meet the Independent School Standards (“the standards”) in the Schedule to the Education (Independent School Standards) Regulations 2014. Accordingly, inspection records whether the school meets each of these standards, which are arranged in eight Parts, each of which is divided into separate paragraphs. The inspection of schools that have early year’s settings not requiring registration similarly records whether the school complies with key provisions of the Early Years Foundation Stage statutory framework, and for registered settings, the full range of the Early Years Foundation Stage provisions is considered. Additionally, the inspection reports on the school’s accessibility plan under Schedule 10 of the Equality Act 2010 and the ban on corporal punishment under section 548 of the Education Act 1996. It comments on the progress made by the school in meeting the compliance action points set out in the school’s most recent statutory inspection.

All association independent schools will have an inspection within three years from April 2016, in accordance with the Framework. The inspection may be of COMPLIANCE ONLY or of EDUCATIONAL QUALITY AND COMPLIANCE depending on a number of factors, including findings from their most recent inspection. Schools judged not to meet the standards following their inspection may also be subject to a progress monitoring visit before their next routine inspection. The progress monitoring visit will judge whether the school has taken the necessary action to meet any un-met standards and any qualitative concerns identified at their previous inspection.

**This is a COMPLIANCE ONLY inspection and as such reports only on the school’s compliance with the standards.** The standards represent minimum requirements and judgements are given either as **met** or as **not met**. All schools are required to meet all the standards applicable to them. Where the minimum requirements are not met, this is clearly indicated in the relevant section of the report and the school is required to take the actions specified.

The inspection does not include matters that are outside of the regulatory framework described above, such as:

- (i) the school’s aims;
- (ii) an exhaustive health and safety audit;
- (iii) compliance with data protection requirements;
- (iv) an in-depth examination of the structural condition of the school, its services or other physical features;
- (v) contractual arrangements with parents;
- (vi) an investigation of the financial viability of the school or its accounting procedures.

Where necessary, National Curriculum nomenclature is used to refer to year groups. Links to the full regulations and requirements can be found here: [The Independent School Standards Regulations](#), [Early Years Foundation Stage Statutory Framework](#).

## SUMMARY EVALUATION

**The school meets almost all of the required standards in the schedule to the Education (Independent School Standards) Regulations 2014, relevant requirements of the statutory framework for the Early Years Foundation Stage, and associated requirements. In order to meet all the standards, the school should take immediate action to remedy the deficiency as detailed below.**

### PART 1

#### Quality of education provided

In the junior school, the school measures attainment using National Curriculum tests. In the years 2014 and 2015, the results were well above the national average for maintained schools.

The curriculum is documented, supported by appropriate plans and schemes of work for the pupils and covers the required breadth of material. The teaching enables pupils to make good progress, encompasses effective behaviour management and is supported by suitable resources. A suitable framework for the assessment of pupils' performance is in place.

**The standards relating to the quality of education [paragraphs 1–4] are met.**

### PART 2

#### Spiritual, moral, social and cultural development of pupils

Principles and values are actively promoted which facilitate the personal development of pupils as responsible, tolerant, law-abiding citizens.

**The standard relating to spiritual, moral, social and cultural development [paragraph 5] is met.**

### PART 3

#### Welfare, health and safety of pupils

Arrangements are made to safeguard and promote the welfare of pupils by means that pay due regard to current statutory guidance; good behaviour is promoted; bullying is prevented so far as reasonably practicable; health and safety requirements are met, including those relating to fire safety; provision is made for first aid. Pupils are properly supervised; admission and attendance registers are maintained, as required, and there is a strategic approach to risk assessment. A disability access plan is in place.

**The standards relating to welfare, health and safety [paragraphs 6–16], the requirement of Schedule 10 of the Equality Act 2010, and the ban on corporal punishment under section 548 of the Education Act 1996 are met.**

## PART 4

### Suitability of staff, supply staff, and proprietors

The school makes appropriate checks to ensure the suitability of staff, supply staff, and proprietors and a register is kept as required.

**The standards relating to the suitability of those in contact with pupils at the school [paragraphs 17–21] are met.**

## PART 5

### Premises of and accommodation at schools

Appropriate accommodation for pupil's medical and therapy needs is provided. The premises are maintained to a standard commensurate with health and safety; acoustics and lighting are appropriate; water provision is adequate. Suitable outdoor space is provided for physical education and outdoor play.

A suitable number of toilet and washing facilities is not provided for pupils in the EYFS. The school does not have sufficient separate toilet facilities for boys and girls aged 8 years and over.

**The standards relating to the premises and accommodation in paragraphs 24 to 29 are met but those in paragraph 23(1)(a) and (b) are not met.**

#### Action point 1

- **The school must ensure that suitable toilet and washing facilities are provided for the sole use of pupils.**

#### Action point 2

- **The school must ensure that separate toilet facilities are provided for boys and girls aged 8 years or over.**

## PART 6

### Provision of information

A range of information is variously published, provided or made available to parents, inspectors and the Department for Education. These include details about the proprietor, the ethos of the school and the curriculum, and of the school's arrangements for admission, behaviour and exclusions, bullying, health and safety, first aid, details of the complaints procedure, and the number of complaints registered under the formal procedure during the preceding school year, and the provision for those with education, health and care plans or English as an additional language. They also include particulars of the school's academic performance during the preceding school year, and its results in public examinations, inspection reports and (for parents only) a report at least annually of their own child's progress. The safeguarding policy is posted on the school's website.

**The standard relating to the provision of information [paragraph 32] is met.**

## **PART 7**

### **Manner in which complaints are handled**

Parental complaints, if any, are handled effectively through a three-stage process, (informal, formal and a hearing before a panel of three, one of whom is independent of the school). Each stage has clear time scales, and at the third stage the panel can make findings and recommendations which are communicated to the complainant. Records are kept appropriately, including of any action taken, whether or not a complaint is successful.

**The standard relating to the handling of complaints [paragraph 33] is met.**

## **PART 8**

### **Quality of leadership in and management of schools**

The proprietor ensures that the leadership and management demonstrate good skills and knowledge, and fulfil their responsibilities effectively, so that the other standards are consistently met and they actively promote the well-being of the pupils.

**The standard relating to leadership and management of the school [paragraph 34] is met.**

## **ABOUT THE INSPECTION**

The inspectors observed a small sample of lessons, conducted formal interviews with pupils and examined samples of pupils' work. They held discussions with teachers, senior members of staff and with the chair of governors. They observed a sample of the extra-curricular activities that occurred during the inspection period and attended registration sessions. Inspectors visited the facilities for sick or injured pupils. The responses of parents and pupils to pre-inspection questionnaires were analysed, and the inspectors examined regulatory documentation made available by the school.

### **Inspectors**

Mrs Maureen Bradley

Reporting inspector

Mr Phillip Stapleton

Compliance team inspector (Headmaster, HMC school)